

HOLTON PARISH COUNCIL

Councillors are summonsed to a Meeting of Holton Parish Council on

Monday 11th December 2023

To be held at 7.00 pm In the Committee Room, Holton Village Hall

Signed: S. L. Barter, Clerk to the Council

Members are reminded that if they have an interest to declare in any agenda item they should do so in advance of the meeting in the book provided for this purpose.

Members should endeavour to acquaint themselves with the plans before the meeting and, if possible, visit the sites. Planning applications may be viewed:

On the SODC website - southoxon.gov.uk or by prior arrangement with the clerk. (01865 872334)

AGENDA

1. **Apologies**
2. **To confirm the Minutes of the Meeting** of the Council held on Monday 13th November 2023.
3. **Declarations of Interest**

OPEN FORUM

4. **District and County Councillor Reports**
5. **Matters arising from the Minutes**
6. **Traffic, Road and Highway Matters**
Wheatley Park School verge posts – contribution received from WPS

7. <u>Financial Matters</u>	Total incl. VAT
a. <u>Payments</u>	
Clerk's salary (£515 + £60 backpay)	575.00
Richard Taylor Village	45.00
Richard Taylor Orchard	86.40
Richard Taylor Churchyard	102.00
Richard Taylor Village (Orchard bench fixing, hedges)	336.00
Soc. of Local Clerks SLCC Annual Membership	112.00
Batteries for Christmas Lights	24.00

Received £350.00 from WPS towards the cost of verge posts

- b. Bank balances after paying the above and monies received**
Deposit £9,907.16 Current £1,456.99
- c. Monthly Cash Reconciliation with Bank Statement**

- d. **Precept 2024/25**
- e. **CIL Annual Report**
- f. **Holton Parish Council Debit Card**
8. **Contract of Employment**
Contract of Employment update on progress Personnel Committee.
Job description/evaluation
9. **Standing Orders**
Confirm updated Model Standing Orders 2022.
- 10 **Churchyard extension land**
11. **Planning Applications:** none at 6/12/2023
12. **Planning Decisions: South Oxfordshire District Council**
P23/S3343/HH Telyn Cottage, Holton. OX33 1PS
Rebuild and extension of existing single-storey front porch and proposed rear facing first floor bay window and painting of existing barge boards, soffits, and existing windows.
- 13 **Reports:**
Holton Village Hall Management Meeting: Andy Murray
Advent windows, Defibrillator, Carols December 17th.

Orchard Committee: Allan East.
Pruning workshop Saturday January 20th 2024. Grants update. Slabs laid and coronation bench fixed.

Brookes Liaison – Report on meeting with Savills and Crest Nicholson on Monday 20th November 5.30 at Wheatley Parish Office.

Dr Rogers Trust – Annual Report circulated. Trustee retiring and appointment of new trustee.
14. **Publications/Letters and forthcoming events**
Gigaclear Meeting Friday 12th January 7.00 pm in Holton Village Hall.
Wheatley Park School Prize Giving Wednesday 13th December.
16. **Items for discussion and/or referral to a future meeting**
17. **Date of next meeting** - Monday 8th January 2023

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT